ATHABASCA UNIVERSITY EXECUTIVE EXPENSE REPORT

Dr. Neil Fassina President December 1, 2016 to January 31, 2017

1) Travel expenses

- * "Transportation" incudes airfare, public transportation, taxis, parking, mileage per diem, and fuel
- ** "Incidentals" includes registration fees, telephone calls, internet charges, etc
- *** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
30-Nov-16	Edmonton/Calgary	Business Meetings	342.85	189.73	74.45	1,500.00	-	-	2,107.03
31-Dec-16	Edmonton/Calgary	Business Meetings	181.00	_	-	_	-	_	181.00
			\$ 523.85	\$ 189.73	\$ 74.45	\$ 1,500.00	\$ -	\$ -	\$ 2,288.03

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm

NO IN AND OUT PRIVILEGES LOT 1

License Plate Number

Expiration Date/Time

NOV 10, 2016

Purchase Date/Time: 10:08am Nov 10, 2016

Total Parking: \$26.67 Total GST: \$1.33

Jotal Due: \$20.00 otal Paid: \$28.00

Rale: \$28.00 - 4 hours ³ayment Type: Card

S/N #: 520014461782 Setting: Lot 1 Mach Name: Meter 1

#*** 2171, MasterCard

Auth #: 120837

GST #8873156387T0006

Bow Valley College RECEIPT > C1

ENTRY TIME: 11/09/16)

09:04

EXIT TIME:

11/09/16

12:18

PARK-DURS: HRS:MIN 0:03:14

AMOUNT: 8

\$ 20.00

KIND OF PAYMENT:

MASTERCARD-

XXXXXXXXXXXXX2171

201

AUTH. CODE141858

REF.

THANK YOU LOR YOUR VISIF

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton Tax Code CA5%

POF 1st F 14/11/16 21:01 Receipt 040244

Short-term parking tkt VP - No. 027717 13/11/16 10:00 14/11/16 21:01 Period 2d0h0' (Tax)

\$30,00

Total

\$30.00

Payment Received MC XXXXXXXXXXXXXX217D Merch:82005340013 Auth:230109 Type: Swiped

\$30.00

Sub Total Tax

\$28.57 \$1.43

Transportation Services

GST R 107448219 Ph # 780 497 5875

License Plate Number

Expiration Date/Time

06:00 AM NOV 10, 2016

Purchase Bate/Time: 04:44pm Nov 09, 2016 Total Die: \$12.00 Rate: \$12 thr plus Evening Payment Type: Card

licket #: 00003247 S/N #: 500013240863 Setting: Alberta College 2 Mach Name: Alberta College 2

^-2171, MasterCard

Four Points By Sheraton Calgary West 8220 Bowridge Crescent NW Calgary, AB T3B 2V1 Canada

Tel: 403-288-4441 Fax: 403-288-4442

FOUR POINTS
BY SHERATON

Neil Fassina

Page Number

Invoice Nbr

: 181016

Canada

- - 1 - -

Guest Number : 553628 Folio ID : A

20:08

Arrive Date
Depart Date

17-NOV-16 18-NOV-16

20.00

No. Of Guest Room Number 2

321

Club Account

SPG - Axxxx

Information Invoice

Tax ID : 885935767RT0001 FP Calgary 18-NOV-16 02:40 9999

Date	Reference	Description	Charges/Credits (CAD)
17-NOV-16	RT321	Room Charge (L-Grp)	169.00
17-NOV-16	RT321	Destination Fee	5,07
17-NOV-16	RT321	Tourism Levy	6.96
17-NOV-16	RT321	Goods And Services Tax	8.70
18-NOV-15	MC)	MasterCard	-189.73

** Total Charges

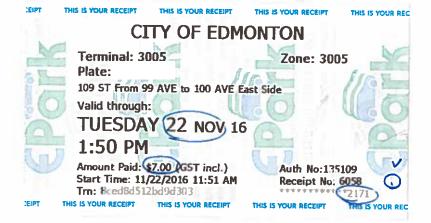
** Total Credits

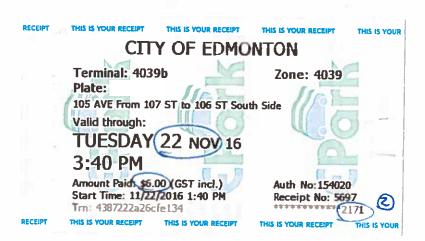
*** Balance

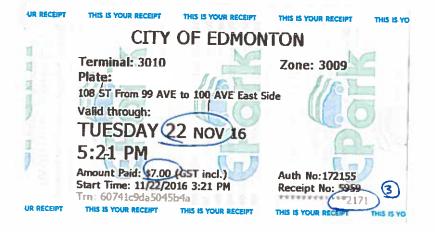
189.73 -189.73 0.00

700105

Continued on the next page







RECEIPT Transportation Services GST R 107448219 Ph # 780 497 58/5

License Plate Number

Expiration Date/Tire

08:56 AM NOV 24, 2016

Purchase Date/Time: 06:55an Noz 24, 2015
Total Due \$12.00 Rate: \$12 for 2hrs or less
Payment Type: Card

Ticket #: 00003935 S/N #: 500013240863 Setting: Alberta College 2 Mach Name Alberta College 2

#** (*-2171, HasterCard

Invoice

700103

Red Arrow Reservations <itinerary@redarrow.ca>

Thu 11/24/2016 9:26 AM

HO128
Edni/Cal/Edm
to attend
PSLA Labor
Consultations

Our Logo

INVOICE

Date: 2016-11-24

You can reach us at:

NEIL FASSINA 1 UNIVERSITY DRIVE ATHABASCA , AB T9S 3A3 Fort McMurray Ticket Office 8217 FRANKLIN AVENUE FORT MCMURRAY, AB T9H 4P4

phone: 780-791-2990

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
1599775	2016-11-24	374918			2016-11-28	2016-11-28	•	KRYSTLE

Travellers:

FASSINA/NEIL

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
ECEXP 06:00	3 hrs 20 mins	Adult	1	\$ 70.48	\$ 74.00
Assigned to: 05B					
Departs Edmonton (EDMTO / Edmonton Ticket					
Office) at 06:00 on 2016-11-28.					
Arrives Calgary (CALTO / Calgary Ticket					
Office) at 09:20 on 2016-11-28. (3 hrs 20 mins)					
CEEXP 16:30	3 hrs 20 mins	Adult	1	\$ 70.48	\$ 74.00
Assigned to: 05B					
Departs Calgary (CALTO / Calgary Ticket					
Office) at 16:30 on 2016-11-28.					
Arrives Edmonton (EDMTO / Edmonton Ticket					
Office) at 19:50 on 2016-11-28, (3 hrs 20 mins)					

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2016-11-24	customer: NEIL FASSINA	MasterCard *******	\$ 148.00

Base Price:	\$ 140.96
Discounts:	\$ 0.00
Service Charges:	\$ 0.00
GST:	\$ 7.04
Invoice Total:	\$ 148.00
	\$ 148.00

Payments Received:	_
Balance Due:	\$ 0.00

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incure additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 - January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** CORPORATE BILLING ACCOUNTS - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT & NOT OFF OF INDIVIDUAL INVOICES. Thank you for choosing Red Arrow. Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

RE: Professional Program for Presidents of Canadian Universities 2017 – Information

Jessica Phipps < JPhipps@univcan.ca>

Wed 12/14/2016 9:20 AM

Inbox

To:

Registration for Universities Canada Presidents School Mono, ON Jan 8-10, 2017

Good morning

Yes, there was indeed a glitch in the transaction receipts being sent out to those who have registered. Please see below, your receipt.

If there is anything else, please feel free to contact me.

Have a great day!

Jessica

UNIVERSITIES CANADA

TRANSACTION APPROVED - THANK YOU

PAYMENT DETAILS

TYPE PURCHASE

DATE 2016-11-24 14 20 33

ORDER ID mhp16328141920p22

AMOUNT(CAD) \$1500.00

CARDHOLDER Neil Fassina

CARD NUM

ACCOUNT MC

REF NUM 662291140016940070

AUTH CODE 142034

ITEM DETAILS

PRODUCT CODE QUANTITY DESCRIPTION ITEM AMOUNT \$1500.00 2017 Professional Program for Presidents of Canadian universities 1 HST \$0.00 TOTAL(CAD) \$1500.00 **CUSTOMER DETAILS** CUST ID neil.fassina@athabascau.ca **EMAIL** NOTE Portal User: Fassina, Neil RVAR-rvar_event_id=2504 rvar_lang=en

Please keep this email as your transaction receipt.

This receipt has been sent from an unmonitored email account.

Do not reply to this email.

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From: :a]

Sent: December-14-16 10:11 AM

To: Jessica Phipps

Subject: Re: Professional Program for Presidents of Canadian Universities 2017 - Information

Good morning.

Jessica, I am wondering if you could help me. I did register Neil online for the school using his Athabasca University credit card. I did receive an online notice that it was confirmed. However, I don't

ធ

PARKING RECEIPT

FARNING RECEIP

PARKING RECEIPT



ALL DAY GRILL

10140 109th St Edmonton AB T5J 1M7 780.421.7546

Tb1:41

Ref: 145427

Chk: 173917

ARCHANA

11/25/2016 B:23 am

2 Coffee Reg 6.18
Good Morning Oml 13.99
Dbl Egg/3 Bacon 10.49

SubTotal 30.66 GST 1.53 Total 32.19

Total Due

32.19

G.S.T. # 824862908RT0001

Please Pay Your Server!

www.gotorickys.com



RICKY'S ALL DAY GRILL 10140 - 109 STREET T5J1H7 EDMONTON AB 22105148

HH

PURCHASI

1111

19.0

09:06:10

Exp Date 11/11

Card Type HC

Name: NEIL FASSINA

MasterCard

A0000000041010

Trace # 670009 Operator 141 F82210514801

Inv. # 22897

Auth # 110610

RRN 001661009

Purchase

\$32.19

Tıp

\$4.83

Total

\$37.02

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

RECEIPT

License Plate Number

Expiration Date/Time

08:59 PM NOV 28, 2016

Purchase Date/Time: 05:3540 Nov 28, 2016

Total Parking: \$17.00 Total GST: \$0.85

Total Due: \$17.85 Total Paid: \$17.85 Ticket #: 67017401 Rate: \$17.00 UNTIL 9PM Payment Type: Card

S/N #: 520015341476 Setting: CE25 Hach Name: CE25N

#^^^-2171, HasterCard

3

License Plate Number

Expiration Date/Time

NOV 29, 2016

Purchase Date/Time: 01:17pm Nov 29, 2016 Total Due: \$12.00

Rate: \$12 for 20vs or less Payment Type: Card

Ticket #: 00006257 S/N #: 500013240862 Setting: Alberta College 1 Hach Name: Alberta College 1

-2171, MasterCard



Auth # 151733

IMPARK LOT 237 NO IN AND OUT PRIVILEGES

License Plate Number

Expiration Date/Time

06:00 AM DEC 02, 2016

Purchase Date/Time: 12:24pm Del. 01, 2016

Total Parking: \$33.33 Total gst: \$1.67

Total Due: \$35.00 Total Paid: \$35.00 Ticket #: 02340232 S/N #: 500012451113

Setting: Lot 237 Mach Name: Meter 1

#^^^~-2471, MasterCard

Auth #: 142420

Rate: \$35 - All Day

Payment Type: Card

GST #887315638RT0006 IMPARK LOT 237



License Plate Number

RECEIPT

NO IN AND DUT PRIVILEGES IMPARK LOT 4

Expiration Date/Time

DEC 01, 2016

Purchase Date/Time: 11:34an Dec 01, 2016

Total Parking: \$7.62 Total GST: \$0.38

Total Paid: \$8.00 Ticket #: 99051091

Rate: \$ 8 - 1 Hour Payment Type: Card

--2171, MasterCard

GST #887315636RT0006



PARKING

RECEI

Total Due: \$8.00

S/N #: 500012360968 Setting: Lot 4 Hach Name: Meter 1

DATE SERVER TABLE NO. PERSONS	50900
FOOD	AMOUNT
10-501/G. 50)	1200
	700
X17a	- oc
Fishlaco Gusc	1700
LO HOO OF X	
	Access to the
	126
DEVENOR	
BEVERAGE	
Col	300
G.S.T.	
PROV TAX	
TOTAL	(12)

49TH STREET GRILL 4901 49 ST ATHABASCA AB

CARD TYPE MASTERCARD
DATE 2016/12/02
TIME 2434 13:05:48

RECEIPT NUMBER

C84118624-001-232-015-0

PURCHASE

AMOUNT

\$32.55

TIP TOTAL \$4.88

\$37.43

MasterCard

A0000000041010 3C3FB1A0B749A294 0000008000-E800 184212DC9EFD3366

APPROVED

AUTH# 150549 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Invoice

Red Arrow Reservations <itinerary@redarrow.ca>

Tue 12/13/2016 9:55 AM

Our Logo

To Gail Brennan < gailb@athabascau.ca>;

to conduct cusp at AU 700103

Colgory

INVOICE

Date: 2016-12-13

You can reach us at:

NEIL FASSINA 1 UNIVERSITY DRIVE ATHABASCA , AB T9S 3A3 Calgary Ticket Office 101, 205 - 9th AVENUE S.E. CALGARY, AB phone: 403-531-0350

fax: 403-264-1004

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
1607936	2016-12-13	374918			2016-12-19	2016-12-19	987	WENDY

Travellers:

FASSINA/NEIL

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
ECEXP 06:00	3 hrs 20 mins	Adult	1	\$ 70.48	\$ 74.00
Assigned to: 03B					
Departs Edmonton (EDMTO / Edmonton Ticket					
Office) at 06:00 on 2016-12-19.					
Arrives Calgary (CALTO / Calgary Ticket					
Office) at 09:20 on 2016-12-19. (3 hrs 20 mins)					
CEEXP 16:30	3 hrs 20 mins	Adult	1	\$ 70.48	\$ 74.00
Assigned to: 07A					
Departs Calgary (CALTO / Calgary Ticket					
Office) at 16:30 on 2016-12-19.					
Arrives Edmonton (EDMTO / Edmonton Ticket					
Office) at 19:50 on 2016-12-19. (3 hrs 20 mins)					

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2016-12-13	customer: NEIL FASSINA	MasterCard ******	\$ 148.00

Base Price:	\$ 140.96
Discounts:	\$ 0.00
Service Charges:	\$ 0.00
GST:	\$ 7.04
Invoice Total:	\$ 148.00

	Payments Received:	\$ 148.00		
ſ	Balance Due:	\$ 0.00		

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incure additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 - January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time**
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Invoice

Red Arrow Reservations <itinerary@redarrow.ca>

Thu 12/15/2016 12:40 PM

Inbox

Our Logo

To:

700103

NF drove to Calgary instead of taking lous

INVOICE

Date: 2016-12-15

You can reach us at:

NEIL FASSINA 1 UNIVERSITY DRIVE ATHABASCA , AB T9S 3A3 Calgary Ticket Office 101, 205 - 9th AVENUE S.E. CALGARY, AB phone: 403-531-0350

fax: 403-264-1004

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
1607936	2016-12-13	374918			2016-12-19	2016-12-19	020	WENDY

Travellers:

FASSINA/NEIL

PRODUCT DESCRIPTION		OCCUPANCY		QTY	PRICE/UNIT	BILLED
			··· ·-			
					Base Price:	\$ 0.00
Payments Re	eceived				Discounts:	\$ 0.00
DATE	GUEST	REFERENCE	AMOUNT		Service Charges:	\$ 0.00
2016-12-13	customer: NEIL FASSINA	MasterCard ****	\$ 148.00		Invoice Total:	\$ 0.00
2016-12-15	customer: NEIL FASSINA	MasterCard ****	\$ -148.00	İ	Payments	£ 0.00
					Received:	\$ 0.00
					Balance Due:	\$ 0.00

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incure additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 – January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958, **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check 1.D. or perform carry-on baggage checks at any time**

CORPORATE BILLING ACCOUNTS - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT & NOT OFF OF INDIVIDUAL INVOICES. Thank you for



BOW VALLEY COLLEGE GST: 102466000

A1

09:06

RECEIPT ENTRY TIME: 19.12.16 EXIT TIME:

19.12.16 12:07 PARK-DUR.: HRS:MIN

0:03:01

AMOUNT:

\$ 15.00 KIND OF PAYMENT: MASTERCARD 556921XXXXXXXXX



impark

Parking at BUC For CWP OUT AU Colgary

700104

GST R 107448219 Ph # 780 497 5875

License Plate Number

Expiration Date/Time

10:07 AM DEC 21, 2016

Purchase Date/Time: 09:07am Dec 21, 2016
Total Due: \$5.00 Rate: \$5 for 1 hr or less
Payment Type: Card

Ticket #: 00007906 S/N #: 500013240862 Setting: Alberta College 1 Hach Name: Alberta College 1

#^^^-2171, MasterCard

Auth #: 110807

700104

Breakfast MITS WADH AE

License Plate Number

Expiration Date/Time

10:56 AM DEC 23, 2016

Purchase Date/Time: 08:55am Dec 23, 2016

Total Due \$12.00 Rate: \$12 for 2 vs or less
Payment Type: Card

Ticket #: 00005461 S/N #: 500013240863 Setting: Alberta College 2 Hach Name: Alberta College 2

#^^^-2171, MasterCard

Auth #: 105638

700104

Htg with AE rep.