ATHABASCA UNIVERSITY EXECUTIVE EXPENSE REPORT

Dr. Cindy Ives Interim Vice President, Academic June 1, 2015 to July 31, 2015

1) Travel expenses

* "Transportation" incudes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, internet charges, etc

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
May 10 - 15, 2015	Edmonton	Business Meetings	452.60	070.10	105.00				1 150 70
May 20 - 22, 2015	Edmonton	Business Meetings	153.60	870.10	135.00	-	-	-	1,158.70
Way 20 - 22, 2015	Editoritori	Busiliess weetings	153.60	348.04	65.00	10.00	34.65	-	611.29
May 28 - 29, 2015	Edmonton	Business Meetings							
			153.60	174.02	15.00	-	-		342.62
Jun 3 - 5, 2015	Edmonton	Business Meetings	153.60	313.90	15.00	-	-	-	482.50
Jun 13 - 14, 2015	Edmonton	Business Meetings							
			153.60	220.18	10.00	-	-		383.78
Jun 16, 2015	Edmonton	Business Meetings	153.60	-	15.00	-	-	-	168.60
Jun 17 - 19, 2015	Edmonton	Business Meetings							
			153.60	348.04	55.00	-	-	-	556.64
Jun 25 - 26	Edmonton	Business Meetings	153.60	174.02	15.00	-	-	-	342.62
Jun 28 - 29	Edmonton	Business Meetings							
		-	172.80	178.51	50.00	-	-	-	401.31
			\$ 1,401.60	\$ 2,626.81	\$ 375.00	\$ 10.00	\$ 34.65	\$-	\$ 4,448.06

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm

MATRIX

RECEIVED MAY 2 0 2015

FINANCE

Room Number:	1203
Arrival Date:	05-10-15
Departure Date:	05-16-15
Page No:	1 of 2

Guest Name

Dr Cindy Ives

INFORMATION INVOICE

Folio No:

					05-15-15
Date	Description			Charges	Credits
05-10-15	Room Revenue			155.00	
05-10-15	Destination Marketing Fee - 3%			4.65	
05-10-15	Tourism Levy - 4%			6,39	
05-10-15	Room GST - 5%			7.98	
05-11-15	Room Revenue			155.00	
05-11-15	Destination Marketing Fee - 3%			4.65	
05-11-15	Tourism Levy - 4%			6.39	
05-11-15	Room GST - 5%				
05-12-15	Room Revenue			7.98	
05-12-15	Destination Marketing Fee - 3%			155.00	
05-12-15	Tourism Levy - 4%			4.65	
05-12-15	Room GST - 5%			6.39	
05-13-15	Room Revenue			7.98	
05-13-15	Destination Marketing Fee - 3%			155.00	
05-13-15	Tourism Levy - 4%			4.65	
05-13-15	Room GST - 5%			6.39	
05-14-15	Room Revenue			7.98	
05-14-15				155.00	
05-14-15	Destination Marketing Fee - 3%			4.65	
	Tourism Levy - 4%			6.39	
05-14-15	Room GST - 5%			7.98	
05-15-15	Visa	XXXXXXXXXXXX	XX/XX		870.10

		Total	870.10	870.10
Date	Description		Charges	Credits
				05-15-15
Folio No	0:			
	MATION INVOICE			
Guest Na	ame			
			Page No:	2 of 2
			Departure Date:	05-16-15
			Arrival Date:	05-10-15
Dr Cind	y Ives		Room Number:	1203
0				
		HOTEL		
•		MATRIX		

Balance

0.00

Signature: I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

	HOTEL	10-60	· · · · ·	
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		Arriva Data	7 • 93	-3-
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	MAY 2 5 2015		348 . 04	TK.

FINANCE

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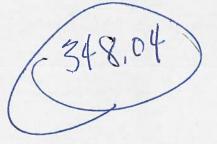
Dr Cindy Ives

Guest Name

INVOICE

Folio No: 215978

					05-23-15
Date	Description			Charges	Credits
05-20-15	Room Revenue			155.00	
05-20-15	Destination Marketing Fee - 3%			4.65	
05-20-15	Tourism Levy - 4%			6.39	
05-20-15	Room GST - 5%			7.98	
05-21-15	Room Revenue			155.00	
05-21-15	Destination Marketing Fee - 3%			4.65	
05-21-15	Tourism Levy - 4%			6.39	
05-21-15	Room GST - 5%			7.98	
05-22-15	Room Revenue			155.00	-F4.02 persona
05-22-15	Destination Marketing Fee - 3%			-4.65	nacona
05-22-15	Tourism Levy - 4%			-6.39	person
05-22-15	Room GST - 5%			7.98	
05-23-15	Visa	XXXXXXXXXXXX	XX/XX		522.06



X

		Balance	0.00	
		Total	522.06	522.06
Date	Description		Charges	Credits
	*		1991 - 1992	05-23-15
Folio No	b: 215978			
INVOIO	CE			
Outsi m				
Guest Na	2770		Page No:	2 of 2
			Departure Date:	05-23-15
			Arrival Date:	05-20-15
Dr Cind	y Ives		Room Number:	1103
		MATRIX		
, •		MATDIN		

Signature: I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

9940 106 Stree Edmonton, AB 780-429-2828 www.themar GST#807555859	
105 LU LU	S.D
Check: 1818 Table: 19-1 05/22/2015 12:10	Gueets: 2 OPM
1 ICEP TA 1 SM SALMON SALAD 1 SPECIAL DE JOUR	3 . 00 14.00 16.00
Subtral Total Due	33.00 1.65 \$34.65
PLEASE PAY SERVI	ER*

Thank You

MATRIX

RECEIVED Jun 0 2 2015 Finance

Room Number:

Departure Date:

Arrival Date:

Page No:

1203

05-28-15

05-29-15

AS 30 15

1 of 1

Dr Cindy Ives

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Guest Name

INFORMATION INVOICE

Folio No:

					05-29-15
Date	Description			Charges	Credits
05-28-15	Room Revenue			155.00	
05-28-15	Destination Marketing Fee - 3%			4.65	
05-28-15	Tourism Levy - 4%			6.39	
05-28-15	Room GST - 5%			7.98	
05-29-15	Visa	XXXXXXXXXXXX	XX/XX		174.02
		Total		174.02	174.02
		Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001



BEST WESTERN PLUS The Inn at St.Albert

www.bestwesternstalbert.com 460 St Albert Trail St Albert, AB T8N 5J9 Telephone: (780)470-3800 Fax: (780)470-0038 Jun 05, 2015 7:55 am

RECEIVED JUN 1 0 2015 FINANCE

Each Best Western® branded hotel is independently owned and operated.

Cindy Ives

1

Folio #: 71332 Room Number: 427 Rate: \$143.99 Pay Method: VI4740

Arrival Date: Wednesday, June 03, 2015 Departure Date: Friday, June 05, 2015

Best Western Rewards Member #: • Best Western Rewards Tier: 1 Information:

Date	Department	Reference	Voucher	Room	Debit	Credit
6/3/2015	Room postings	Auto Posted		427	\$143.99	
6/3/2015	Room GST	Auto Posted		427	\$7.20	
6/3/2015	Tourism Levy	Auto Posted	1	427	\$5.76	
6/4/2015	Room postings	Auto Posted		427	\$143.99	
6/4/2015	Room GST	Auto Posted		427	\$7.20	
6/4/2015	Tourism Levy	Auto Posted		427	\$5.76	
6/5/2015	Visa	CHECKED-OUTVI4740		427		\$313.90
Thank	ou for being our gu	est.		Deem	Tax Summai	
GST# 84067	3925 RT 0003			Room C Tourism		\$14.40 \$11.52
agree that my liability for all charges is not waived			-	Balance:	\$0.00	

Signature

The Westin Edmonton	
10135 100 St	
Edmonton, AB T5J 0N	17
Canada	
Tel: 780-426-3636 Fa	x: 780-428-1454

Cindy Ives	Page Number : Guest Number:		Invoice Nbr: Arrive Date:	27612136 13-JUN-15 17:31
	Folio ID : No. Of Guest:	A		14-JUN-15 10:04
	Room Number :	1709		
Email: CINDYI@ATHABASCAU.CA	Room Rate :	169.00		
AUF12C - Athabasca University	Club Account:			

Tax Invoice

Tax ID: 815461330RT0001 The Westin Edmonton 14-JUN-15 10:04 TUREHAR

Date	Reference	Description	Charges	Credits
13-JUN-15	RT1709	Deem Channe	1.60.00	
		Room Charge	169.00	
13-JUN-15	RT1709	GST	8.70	
13-JUN-15	RT1709	Destination Marketing Fee	5.07	
13-JUN-15	RT1709	Tourism Levy	6.96	
13-JUN-15	RT1709	Parking Self	29.00	
13-JUN-15	RT1709	GST	1.45	
14-JUN-15	VI	Visa		-220.18
		** Total	220.18	-220.18
		*** Balance	-0.00	

PACK LIGHT, STAY FIT - With the Westin Gear Lending program, New Balance(TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at westin.com/newbalance

Continued on the next page______ Tell us about your stay. www.westin.com/reviews

	The Westin Edmonton 10135 100 St
	Edmonton, AB T5J 0N7
	Canada
	Tel: 780-426-3636 Fax: 780-428-1454
Cindy Ives	Page Number : 2 Invoice Nbr: 27612136
	Guest Number: 980901 Arrive Date: 13-JUN-15 17:31
1	. Folio ID : A Depart Date: 14-JUN-15 10:04
	No. Of Guest: 2
	Room Number : 1709

Email: CINDYI@ATHABASCAU.CARoom Rate: 1709AUF12C - Athabasca UniversityClub Account:

Date	Total	Food\Bev	

Total

4

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-5

Dr Cindy Ives

RECEIVED JUN 2 2 2015 FINANCE

Room Number:1602Arrival Date:06-17-15Departure Date:06-20-15Page No:1 of 1

Guest Name

INFORMATION INVOICE Folio No:

					06-19-15
Date	Description			Charges	Credits
06-17-15	Room Revenue			155.00	
06-17-15	Destination Marketing Fee - 3%			4.65	
06-17-15	Tourism Levy - 4%			6.39	
06-17-15	Room GST - 5%			7.98	
06-18-15	Room Revenue			155.00	
06-18-15	Destination Marketing Fee - 3%			4.65	
06-18-15	Tourism Levy - 4%			6.39	
06-18-15	Room GST - 5%			7.98	
06-19-15	Visa	XXXXXXXXXXXXX	XX/XX		348.04
1		Total		348.04	348.04
		Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

10640 100th Avenue Edmonton, AB Canada T5J 398 Tel: (866) 465-8150 www.matrixedmonton.com

Dr Cindy Ives

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Room Number:	0307		
Arrival Date:	06-25-15		
Departure Date:	06-28-15		
Page No:	1 of 1		

Guest Name

INFORMATION INVOICE

Folio No:

-					06-28-15
Date	Description		•	Charges	Credits
06-25-15	Room Revenue			155.00	
06-25-15	Destination Marketing Fee - 3%			4.65	
06-25-15	Tourism Levy - 4%			6.39	
06-25-15	Room GST - 5%			7.98	
06-28-15	Visa	XXXXXXXXXXXXX4740	XX/XX		174.02
C		Total		174.02	174.02
		Balance		0.00	

RECEIVED JUN 3 0 2015 FINANCE

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

RENA	R ISSANCE"			T	R056672
	OTELS	RENAISSANCE	EDMONTON A	IRPORT	GUEST FOLIO
702 ROOM GQ TYPE 25	IVES/CINI NAME	DY/MRS		29/15 12:00 ART TIME 28/15 16:05 IVE TIME	7713 ACCT#
ROOM	XXX ADDRESS	NE 11111	VSXXXXX PAYMEN		RWD#:
DATE		FERENCE	CHARGES	CREDITS	BALANCE DUE
06/28 06/28 06/29	TR ROOM GST TAX TRSM LEV DMF GST DMF TL DMF CCARD-VS IENT RECE	702, 1 702, 1 702, 1 702, 1 702, 1 702, 1 702, 1 102, 1	159.00 7.95 6.36 4.77 .24 .19	178.51 XXXXXXXXX	XXX

.00

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO: RICHARDV@TELUS.NET SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

> RECEIVED JUN 3 0 2015 FINANCE



RENAISSANCE EDMONTON AIRPORT 4236-36 STREET ED INTRN. APT, AB T9E 0V4 780-488-7159 FAX: 780-488-6372

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X