ATHABASCA UNIVERSITY EXECUTIVE EXPENSE REPORT

Mike Battistel
Vice President, Information Technology & CIO
June 1, 2015 to July 31, 2015

1) Travel expenses

- * "Transportation" incudes airfare, public transportation, taxis, parking, mileage per diem, and fuel
- ** "Incidentals" includes registration fees, telephone calls, internet charges, etc
- *** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Apr 23 - 25, 2015	Calgary, Red Deer	Business Meetings	449.57	306.06	55.00	=	_	-	810.63
May 14 - 15, 2015	Edmonton	Business Meetings	174.60	179.63	40.00	10.00	-	_	404.23
Jun 4 - 7, 2015	Halifax to Athabasca	Interviewee expenses to travel to Athabasca from Halifax	-	-	-	2,110.77	-	-	2,110.77
Jun 18, 2015	Athabasca	Business Meeting	_	_	_		117.42	_	117.42
			\$ 624.17	\$ 485.69	\$ 95.00	\$ 2,120.77		\$ -	\$ 3,443.05

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm



TownePlace Suites by Marriott Red Deer

6822 - 66th Street | Red Deer, Alberta T4P 3T5 phone 403.341.3589

C. Battistel

room: 311

room type: STKT

number of guests: 2

clerk:

rate: \$139.00

arrive: 23Apr15	time: 08:13PM	depart: 25Apr15	time:	folio number: 53933	
Date	Description		Charges	Credits	
23Apr15 23Apr15 23Apr15 23Apr15 24Apr15 24Apr15 24Apr15 24Apr15 25Apr15		fee		306.06	
		balar	nce: 0.00		

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Want your final hotel bill by email? Just ask the Front Desk! See "Internet Privacy Statement" on Marriott.com.



Mr Cesarino Battistel

Room Number:

0304

Arrival Date:

05-14-15

Departure Date: Page No:

APPLICATION LABEL: VISA CREDIT

APPROVED

MERCHANT COPY

05-15-15 1 of 1

Guest Name

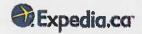
INVOICE

Folio No: 215136

05-15-15

Date	Description			Charges	Credits
05-14-15	Room Revenue			160.00	
05-14-15	Destination Marketing Fee - 3%			4.80	
05-14-15	Tourism Levy - 4%			6.59	
05-14-15	Room GST - 5%			8.24	
05-15-15	American Express	XXXXXXXXXXXX3007	XX/XX		179.63
		Total		179.63	179.63
		Balance		0.00	

APPR CODE: 017214 ENTRY METHOD: PROXINITY BATCH #: 000226 ANDUNT IN ACCORDANCE UITH CARD ISSUER'S TERM 10: 101 MERCHANT AGREEMENT IF GRED IT UDUCHERS CHROHOLDER HOREES TO PAY HBOVE TOTAL ADU PARKINGOO: 14 EDMÓNTON, AB TSJ3E9 RETAIN THIS COPY FOR STATEMENT NO SIGNATURE REQUIRED 10Z35-101 ST 7804201995 69ZEXXXXXXXXXXXXXX VERIFICATION HERCHANT 10: 87180020018 SALE



Athabasca, AB

4 Jun 2015 - 7 Jun 2015

Itinerary # 1105966134565



This page can be used as an E-Ticket.

Itinerary # 1105966134565

Before travelling, print a copy of your itinerary and take it with you!

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.
- We noticed you did not choose travel protection coverage when booking this
 flight. If you change your mind, you can purchase insurance prior to travel
 and receive your insurance certificate via email.

Price Summary

Base Price

C\$1,944.15

Total Price C\$1,944.15

All prices include taxes & fees and are quoted in Canadian dollars.

Halifax (YHZ) → Edmonton (YEG)

4 Jun 2015 - 7 Jun 2015, 2 round trip tickets

Your reservation is booked and confirmed. There is no need to call us to reconfirm this reservation.

Traveller Information

Adult

WestJet Rewards

Ticket#

475665551

8389238315693

No frequent flyer details

Ticket #

Adult provided

8389238315694

- * Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.
- 4 Jun 2015 Departure Nonstop

Total travel time:5 h 19 m

Special Fare

Halifax

Edmonton

5 h 19 m 3,767 km

7

YHZ 7:50am

YEG 10:09am

WestJet 391

Economy / Coach (D) | Confirm seats with the airline *

CONFIRMED

WestJet

AALWHR

Additional Flight Services

 The airline may charge additional fees for checked baggage or other optional services.

Special Fare

Edmonton

Toronto

3 h 42 m 2,700 km

Company of the last of the las

YEG 2:50pm

YYZ 8:32pm Terminal 3

71

WestJet 438

Economy / Coach (G) | Confirm seats with the airline *

Layover: 0 h 53 m

Special Fare

Toronto

Halifax

2 h 4 m

1,294 km

YYZ 9:25pm

YHZ 12:29am

Terminal 3

+1 day (Arrives on

7 Jun 2015)

WestJet 254

Economy / Coach (G) | Confirm seats with the airline *

Airline Rules & Regulations

- We understand that sometimes plans change. We do not charge a cancel or change fee. When the alriine charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are nonrefundable, nontransferable and name changes are not allowed.
- Please read important information regarding airline liability limitations.
- For residents of Québec, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.

Days Inn Athabasca

Thu 4/Jun/2015 - Sat 6/Jun/2015

We have confirmed your hotel reservation with the property.



2805 - 48 Avenue, Athabasca, AB, T9S0A4 Canada

Tel: 1 (780) 675-7020, Fax: 1 (780) 675-7783

Check-in

- Minimum check-in age is 19
- Check-in time starts at 3 PM
- Your room will be guaranteed for late arrival.

CONFIRMED

Confirmation #

88222544

Additional Hotel Services

The below fees and deposits only apply if they are not included in your selected room rate.

You'll be asked to pay the following charges at the hotel:

 All citizens of Canada will be charged the national value-added tax

Important Hotel Information

This reservation is non-refundable and cannot be cancelled or changed.

View your online itinerary for additional rules and restrictions.

For residents of Québec, prices include a contribution to the indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.

Room Standard Room, 1 King Bed

Confirmation #: 88222544

Reserved for

2 adults

Requests 1 king bed, non-smoking room We have included all charges provided to us by the property. However, charges can vary, for example, based on length of stay or the room you book.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Hertz

4 Jun 2015 - 6 Jun 2015, Midsize 2 or 4-Door Car

Your reservation is booked and confirmed. No need to call us to reconfirm this reservation.

Pick up Drop off 10:00am 2:00pm 4 Jun 2015 6 Jun 2015

Edmonton (YEG) Edmonton (YEG)

Counter and car in terminal Open Midnight - 1:00am, 7:00am -Midnight

Open Midnight - 1:00am, 6:00am -

Midnight

Hertz.

Midsize 2 or 4-Door Car

Toyota Corolla or similar

Includes air conditioning, automatic transmission, 2-wheel

drive

Reserved for

For specific rental questions, contact the car agency at 800.654.3131 (reservation), 780.890.4436 (direct)

Rules and restrictions

 Any changes or cancellation must be made at least 72 hours before your scheduled pick-up time to avoid penalties.

Confirmed

Confirmation # G5771888629

- Renter must have held a valid driver's license for at least one year. Age
 restrictions and additional charges may apply if you are younger than 25 or older than 65.
- in some cases no refunds will be given for early drop off, check car vendor rules.
- Additional charges may be payable locally and/or applied at the time of rental such as refuelling, additional driver charges, young driver surcharge and delivery and collection fees.
- The driver must present a valid driver's license and credit card in their name upon pick-up.
- For residents of Québec, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.
- Car rentals are reserved until the scheduled pickup time. The car rental company may allow a grace period, at their discretion.
- Geographical restrictions may apply, even for rental contracts that feature
 unlimited mileage. Some car rental companies do not allow you to take their
 vehicles across certain domestic or international borders, or may apply an
 additional charge to do so.
- If false information is provided, company liability may be void and the customer
 may be liable for damage to him or herself, the car, and property as well as for
 any injury to others.
- If provided, the frequent traveller information will be sent to the car rental company. Confirm your request when you pick up the car.
- Cancellations can be made online via your itinerary.
- Additional fees or surcharges may be applied at the time of rental.

Need help with your reservation?

- Visit our Customer Support page.
- Call us at 1-866-307-7601.
- For faster service, mention itinerary # 1105966134565

Travel Industry Council of Ontario

In accordance with the *Ontario Travel Industry Act, 2002*, this page contains detailed information on the names, addresses and registration numbers applicable to the providers of travel and ticket fulfillment services.

Ticket fulfillment services provided by Tour East Holidays (Canada) Inc., 15 Kern Road, Suite 9, Toronto, Ontario M3B 1S9. TICO Registration No.: 50015827

KURST/ELIZABETH O4JUN15 PARE AALWHR SEQ: 00173 PLT: 391 17E SEAT/PLACE DEP'S YHZ ARR: YEG KS YHZ SSO50 GATE: 18 17E ZONE SEAT /PLACE 10:09AM 04JUN15 W WS 391 7:50AM PETANTE O'EMBANGUENENT EDMONTON, AB HALIFAX, NS VVESTURE TE ARR: DEP:

MESTJET REWARDS 475665551 SILVER

8389238619613/1

CARTE D'EMBARQUEMENT

BOARDING PASS

ELECTRONIC/FLECTRONIQUE

Same James

JANORSKI/DANIEL E4JUN15 SEQ: 001 74 ARR: YEG FLT: 391 DEP: YHZ SCAT/PLACE **16E** MR: AALUHR -KS YHZSS050 GATE: 18 ZONE 16E SEAT/PLACE 10:09AM 04JUN15 W WS 391 7:50AM EDMONTON, AB BOANDING TIME HILLINE D'EMBARQUEMENT 7:10AM HALIFAX, NS WEST JETE DEP: ARR:

8389238619612/1 ELECTRONIC/LLECTRONIQUE

CARTE D'EMBARQUEMENT

BOARDING PASS

06JUN15 FIL/NI 522 WESTUET

BOARDING PASS/ CARTE D EMBARQUEMENT 64TE /PRT 66 06JUNIS

DEP: EDMONTON INTL AB 11:25AM

SEQ 076 PNR AALWHR

SEQ 076 PNR AALWHR

FLT / 101 522

ARR: MONTREAL TRUDEAU 5:23PM

BOARDING TIME/ HEURE D EMBARQUEMENT

ZONE

10:45AM

SEAT/PLACE

SEAT/PLACE

13 17 17

(2)

DEP: YEG ARR: YUL

ELECTRONIC/ELECTRONIQUE 8389238619613/4

SILVER 475665551

BOARDING PASSA CARTE D EMBARQUEMENT SATE /PRT 66 DEJUNTS

FE

FIT / YOL 522 SEG 077 PNR AALWHR

SEQ 077 PNR AALWHR

DEP: YEG ARR: YUL

5:23PM

ARR: MONTREAL TRUDEAU

SEAT/PLACE

SEAT/PLACE

בן לאבן

19E

06JUN15 RITAL 522

BOARDING TIME, HEURE D EMBARQUEMENT 10: 45AM

ELECTRONIC/FLECTRONIQUE 8389238619612/3

WESTJET

DEP: EDMONTON INTL AB 11:25AM

ZONE CV

07JUN15 FIT/NL597 WESTUET

7:00PM DEP: MONTREAL TRUDEAU

ARR: TORONTO ON

8:20PM

ZONE

BOARDING TIME/ HEURE D EMBARQUEMENT 6:20PM ELECTRONIC/ELECTRONIQUE 8389238619612/6

BOARDING PASS/ CARTE D EMBARQUEMENT
BATT / AMORSKI/DANIEL
G7JUN15
F11/101 597 SEQ 140 PNR AALWHR SEAT/PLACE DEP: YUL ARR: YYZ 11E SEQ 140 PNR AALMHR SEAT/PLACE

BOARDING PASS, CARTE D EMBARQUEMENT
6/11 /PNT A6 07JUNI5
711/101 597

07 JUN15 FLI/M. 597

WESTJET

8

SEQ 139 PNR AALWHR SEQ 139 PNR AALWHR

> 7:00PM 8:20PM

DEP: MONTREAL TRUDEAU

ARR: TORONTO ON

DEP: YUL ARR: YYZ

SEAT/PLACE

SEAT/PLACE

BOARDING TIME/ HEURE D EMBARQUEMENT

ZONE

6:20PM

11D

S1LVER 475665551

ELECTRONIC/ELECTRONIQUE 8389238619613/0

07JUN15 81/m 254 WESTJET

DEP: TORONTO ON

ARR: HALIFAX NS

9:25PM

12:29AM

BOARDING TIME/ HEURE D EMBARQUEMENT

ZONE

8:45PM

SEAT/PLACE

17E

ELECTRONIC/ELECTRONIQUE 8389238619613/3

475665551

SILVER

BOARDING PASS/ CARTE D EMBARQUEMENT
BATE /PRT B25 07JUN15
FLT/VOL 254 SEQ 071 PNR AALWHR

SEQ 071 PNR AALWHR DEP: YYZ ARR: YHZ

SEAT/PLACE 17E







SEQ 072 PNR AALWHR SEQ 072 PNR AALWHR

SEAT/PLACE DEP: YYZ ARR: YHZ

SEAT/PLACE

17D





ELECTRONIC/ELECTRONIQUE 8389238619612/2

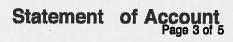
07JUN15 HT/ML254 WESTJET

9:25PM DEP: TORONTO ON 12:29AM ARR: HALIFAX NS

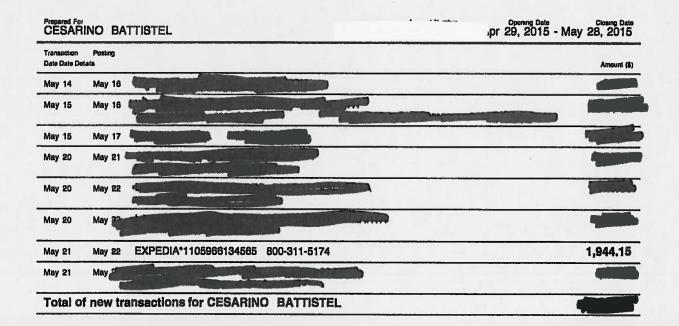
BOARDING TIME/ HEURE D EMBARQUEMENT

ZONE N

8:45PM







49TII STREET GRILL 4901 49TH STREET ATHABASCA,AB T9S1C5 7806755418

SALE

AMOUNT TIP TOTAL

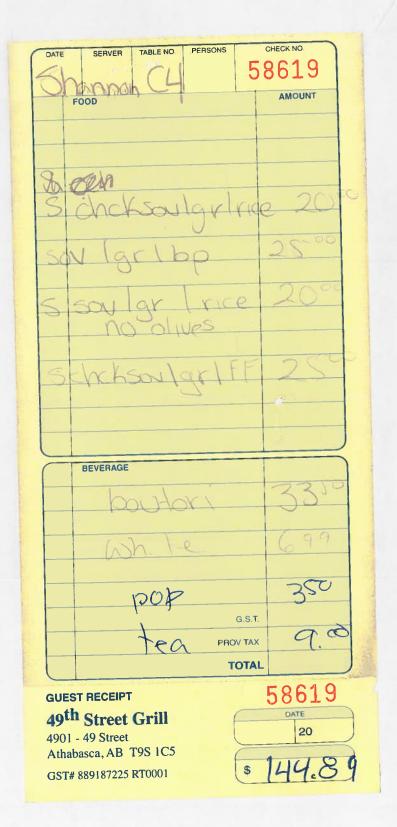
\$144.89 \$21.73 \$166.62

APPROVED

VISA CREDIT AID: A0000000031010 TVR: 40 80 00 80 00 TSI: F8 00

> THANK YOU PLEASE COME AGAIN

CUSTOMER COPY



Athabas #1 HWY B	Athabasca Golf & Country Club #1 HWV 813 and Golf Course Road Athabasca, AR 195 287		Start Toss Salad +Balsamic
Jun OPEN TIC	Ph:(780)675-4599 June-18-15 6:20:52 PM TICKET #:110321 User:Devyn		2216 Buffalo Chicken Wr +Fries
Item # Description Oty	Price	Total	1 2023 +Gravy 1
1935 Fountain Pop 2	\$2.61	\$5.22	2006 Fox Den Burger +Salad +Balsamic
26 72 Beer MN 2	\$3.80	\$7.50	1 2114 +Sauteed Mushroo
1929 Red Wine 1	12,52	17 5	
1930 White Wine 1	\$5.71	\$5.71	
2017 Taco Salad +Chicken			Thank you for playi Clubii Please repa divots.
1 2004	14.00	\$14.00	NOW BOOK ONLINE @ P
Pulled Pork Sandwhich +Salad +Balsamic	Which		

ou for playing Athabasca Golf & Country Please repair all ball marks and (ONLINE @ WWW.athagolf.com



\$13.00

\$13.00

Veggie Bean Burger

+Fries

\$14.00

\$14.00

\$0.00

\$0.00

+With 2235

2018 +Add Cheese

\$1.00

\$1.00

1 HIGHWAY 813 THE FOX DEN ATHABASCA

\$5.00

\$5.00

**********	PE VISA	2015/06/18	5330 18:24:07	1803	NUMBER	C82035815-001-027-068-0	
CARD	CARD TYPE	DATE	TIME	CLERK ID	RECEIPT NUMBER	C82035	

\$1.00

\$1.00

\$13.00

\$13.00

Chicken Wrap

(7
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TOTAL T P

\$2.00

\$2.00

teed Mushrooms

\$97.24 \$4.86 \$102.10

Taxes: Grand Total: Item Total:

\$102.10 \$15.32

PURCHASE AMOUNT

\$10.00

\$10.00

AE9395D720645B05 5D9B6D57A2844D78 0080008000-E800 0080008000-F800 A0000000031010 VISA CREDIT

APPROVED

01-027 AUTH# 004529 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS