ATHABASCA UNIVERSITY EXECUTIVE EXPENSE REPORT

Dr. Cindy Ives Acting Vice President, Academic June 1 to July 31, 2014

1) Travel expenses

* "Transportation" incudes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, and internet charges

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
May 12 - 17	Kamloops, BC	Attend Conference (PD Funds used)							
-			739.19	741.75	165.00	355.00	-	-	2,000.94
May 7 - 9	Edmonton	Business meetings							
			153.60	322.88	80.00	-	-	-	556.48
May 28 - 30	Edmonton	Business meetings							
			153.60	289.44	15.00	-	-	-	458.04
May 21 - 22	Edmonton	Business meetings							
			153.60	322.88	40.00	-	-	-	516.48
Jun 8 - 11	Edmonton	Business meetings							
-			153.60	172.22	25.00	-	-	-	350.82
Jun 18 - 20	Edmonton	Business meetings							
			153.60	300.44	-	-	-	-	454.04
May 20	Athabasca	Business meetings							
			-	-	-	-	55.43	-	55.43
Jun 26	Edmonton	Business meetings							
			153.60	-	-	-	-	-	153.60
			\$ 1,660.79	\$ 2,149.61	\$ 325.00	\$ 355.00	\$ 55.43	\$-	\$ 4,545.83

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm

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cindyi@athabascau.ca

Thu Mar 13 06:42:17 2014

Zimbra Collaboration Suite

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CNIE/RCIÉ - Online Purchase Confirmation

From: cnie-rcie@cnie-rcie.ca

To: cindyi@athabascau.ca

CNIE/RCIÉ ONLINE CREDIT CARD PURCHASE CONFIRMATION

Order	Number:	CNIE-2014-C	ONFERENCI	2
Order	Date:	2014-03-13	8:41:42	AM

Name on Card: Cindy Ives Card Type: VI Email Address: cindyi@athabascau.ca

Bank Auth Number: 043150 Order Total: 315.00 CAD

BILL TO:

Name: Cindy Ives Address Line 1: Address Line 2: City: ATHABASCA State/Province: AB Zip/Postal Code: Country: CA Phone Number:

MERCHANT INFO:	
Merchant Name:	CNIE – RCIÉ
Address:	260 Dalhousie Suite/Bureau 204
City:	OTTAWA
Province:	ON
Postal Code:	K1N 7E4
Country:	CA
Phone Number:	613-241-0018
Web site:	www.assocsrv.ca/cnie-rcie

Comment: %trncomment%

Charge may appear as CADE on statement.

14-03-13 8:29 AM

1 of 1

Virtually There - eTicket Receipt

https://www.virtuallythere.com/new/eticketPrint.html

٩	TRAVEL	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
	17May	WESTJET WS 3291	CALGARY INTL AB, CANADA	EDMONTON INTL AB, CANADA	Class ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 1PC
		Operated by:	Time	Time	Booking Status OK TO
		WESTJET ENCORE	6:30pm	7:19pm	FLY Fare Basis XBRWO3 Not Valid Before 17 MAY Not Valid After 17 MAY

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXX 4740
Endorsement / Restrictions	NONREF - FEE FOR CHG/CXL
Fare Calculation Line	YEA WS X/YYC WS YKA172.80WS X/YYC WS YEA105.00CAD277.80END
Fare	CAD 277.80
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 18.15 XG (GOODS AND SERVICES TAX (GST))
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 6.00 YQF (OTHER AIR TRANSPORTATION CHARGES)
	CAD 30.00 YQI (OTHER AIR TRANSPORATION CHARGES)
Total Fare	CAD 381.20

Positive identification required for airport check in

Notice:

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- We look forward to welcoming you on board your upcoming WestJet flight.
- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our <u>airline partners</u>; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances



540 Victoria Street Kamloops, BC V2C 2B2 CA Direct: 250-372-2281 Fax: Toll Free: 1-800-663-2837 GST : 845696814 1 of 2 May 17, 2014

250-372-1125

Reservation Number 116534

Send to	Cindy lves			
Phone				
Guest Name	Cindy lves	Arrival Date 5/12/2014	Departure Date 5/17/2014	
Group	CNIE Confeence at TRU	Room Inform	ation 439 - Deluxe Quee	n Queen
BIII To	ives. Cindv			
Phone Folio Number Trans Date Charges	165497 Description		Voucher	Amount
5/12/2014	SMERF Group Rate	CNIE Confeence at TRU	540-439	129.00
5/12/2014	MDRT		540-439	2.58
5/12/2014	GST 5%		540-439	6.45
5/12/2014	PST - 8% Accomodation		540-439	10.32
5/13/2014	SMERF Group Rate	CNIE Confeence at TRU	540-439	129.00
5/13/2014	MDRT		540-439	2.58
5/13/2014	GST 5%		540-439	6.45
5/13/2014	PST - 8% Accomodation		540-439	10.32
5/14/2014	SMERF Group Rate	CNIE Confeence at TRU	540-439	129.00
5/14/2014	MDRT		540-439	2.58
5/14/2014	GST 5%		540-439	6.45
5/14/2014	PST - 8% Accomodation		540-439	10,32
5/15/2014	SMERF Group Rate	CNIE Confeence at TRU	540-439	129.00
5/15/2014	MDRT		540-439	2.58
5/15/2014	GST 5%		540-439	6.45

Thave received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



540 Victoria Street Kamloops, BC V2C 2B2 CA Direct: 250-372-2281 Fax: Toll Free: 1-800-663-2837

GST: 845696814

2 of 2 May 17, 2014

250-372-1125

Reservation Number 116534

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Send to	Cindy lves			
Phone		•		
Guest Name	Cindy lves	Arrival Date 5/12/2014	Departure Date 5/17/2014	
Group	CNIE Confeence at TRU	Room Information	439 - Deiuxe Queen	Queen
BIII To	ives, Cindy			
Phone Folio Number 1	165497			
Trans Date 5/15/2014	Description PST - 8% Accomodation		Voucher 540-439	Amount 10.32
5/16/2014	SMERF Group Rate	CNIE Confeence at TRU	540-439	129.00
5/16/2014	MDRT		540-439	2.58
5/16/2014	GST 5%		540-439	6.45
5/16/2014	PST - 8% Accomodation		540-439	10.32
	Totai Charges		New York Concernsion	741.75
Payments 5/17/2014	Visa			-741.75
				Q

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

_ Edmonton Airp	orts
Can-T5J 2T2 Edm Tax CodeCA5	ionton %
Exit Lane 17/05/ Receipt 083529	14 21:08
Short-term parkin; VP - No. 032383 12/05/14 09:53 - 18/05/14 09:52 - Period 6d0h0'	g ťkt
(Tax)	\$75.00
Total	\$75.00
Payment Received VISA XXXXXXXXXXX6766 Merch:82005340013 Auth:073782 Type: Swiped	\$75.00
Type: Swiped Sub Total Tax 5%	\$71.43 3.57
27 Y	L

GST# R128599776

KAMI C	ABS 024
1140C HALSTO	V V2B6L3
KAMLOOPS	BC
	1866
	186601
	TOODAT
#### 124 Juna	
PURC	HASE ****
05-15-2014	40.40.41
Acct # ******	18:10:44
Exp Date **/**	*****4740 RF
Name:	Card Type VI
A000000031010	VISA
Trace # 704	
	Operator 5593
Inv. # 732	
Auth # 013503	RRN 001215001
Purchase	A44 44
Tip	\$11.60
•	\$4.00
Total sle 13.	9a \$15.60
(AA) ADDDAU	
(00) APPROVEL)- I HANK YOU
	-

Retain this copy for your records Customer copy

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KAMI CABS 008 1140C HALSTON V2B6L3 KAMLOOPS BC 22681734 GH2268173401 **** PURCHASE **** 05-16-2014 16:20:29 Acct # ******** ***6766 Ĉ Exp Date **/** Card Type VI Name: CINDY IVES A000000031010 VISA Trace # 742 **Operator 6091** Inv. # 756 Auth # 009289 RRN 001234001 Purchase \$14.60 Tip \$2.19^V Total S16.79 (00) APPROVED-THANK YOU Retain this copy for your records Customer copy AIRPURI BUS SERVICES 1003 NORVIEW RD KAHLOOP5, BC, V2B 8M1 250-314-4803 TERMINAL ID.: 23612101 MERCHANT #: 188032672036121 100 EMU SALE INV: 000026 May 12, 14 14:28 VISA ĂID: A0000000031010 RRI: 41329600557 AUTH: 054457 SALE AMT \$22.00 TIP \$3.00 ------

山北、南部部部部市西北南市

CINDY IVES

KAMI CABS 032 **1140C HALSTON** V2B6L3 KAMLOOPS BC 22681973 GH2268197301 **** PURCHASE **** 05-15-2014 21:29:21 *************4740 Acct # RF Exp Date **/** Card Type VI Name: A000000031010 VISA Trace # 555 **Operator 9458** Inv. # 573 Auth # 076775 RRN 001134003 Total \$17.60 (00) APPROVED-THANK YOU Retain this copy for your records Customer copy E TELLOW CON 1100 DRD RD KAMLOOPS BC 8 CARD *********** CARD TYPE VISA DATE 2014/05/17 TIME 4047 12:28:58 RECEIPT NUMBER C85009990-001-001-068-0 PURCHASE AMOUNT \$30.20 TIP \$5.001 TOTAL \$35.20 VISA A000000031010 BF9F9CB73F6AD420 0080008000-E800 2226510108058F0F

CORPORT CONTRACTOR

#TR 000 736



MAY 2 0 2014

-		113	05-09-14
Cindy lves	Folio No. : 179253	Room No. :	815
	A/R Number :	Arrival :	05-07-14
	Group Code :	Departure :	05-09-14
	Company : Athabasca Univers	sity Conf. No. :	61098621
	Membership No. : PC 137362297	Rate Code :	IPF05
	Invoice No. :	Page No. :	1 of 1

Date		Description		Charges	Credits
05-07-14	Parking			11.00	
05-07-14	*Room			134.00	
05-07-14	GST Tax			6.70	
05-07-14	Trsm Levy Tax			5.36	
05-07-14	Municipal DMF			4.02	
05-07-14	Municipal DMF GST			0.20	
05-07-14	Municipal DMF Tourism Levy			0.16	
05-08-14	Parking			11.00	
05-08-14	*Room			134.00	
05-08-14	GST Tax			6.70	
05-08-14	Trsm Levy Tax			5.36	
05-08-14	Municipal DMF			4.02	
05-08-14	Municipal DMF GST			0.20	
05-08-14	Municipai DMF Tourism Levy			0.16	
05-09-14	Visa	XXXXXXXXXXXX4740			322.88
this stay wi	hank you for staying at Holiday inn Express Downtown Edmonton. Qualifying points for his stay will automatically be credited to your account. To make additional reservations nline, update your account information or view your statement please visit www. riorityclub.com. We look forward to welcoming you back soon.			322.88	322.88
				0.00	

Guest Signature:

I have received the goods and / or services in the amount shown heron. I agree that my liablity for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



FINANCE

RECEIVED

JUN 0 2 2014

- # 1800962 REC

FINANCE		112	05-30-14
Folio No.	: 180533	Room No. :	608
A/R Number	:	Arrival :	05-28-14
Group Code	:	Departure :	05-30-14
Company	: Athabasca University	Conf. No. :	67064232
Membership No.	: PC 137362297	Rate Code :	IPF05
Invoice No.	:	Page No. :	1 of 1
	A/R Number Group Code Company Membership No.	A/R Number : Group Code : Company : Athabasca University Membership No. : PC 137362297	Folio No.:180533Room No.:A/R Number:Arrival:Group Code:Departure:Company:Athabasca UniversityConf. No.:Membership No.:PC137362297Rate Code:

Date		Description		Charges	Credits
05-28-14	Parking			11.00	
05-28-14	*Room			124.00	
05-28-14	GST Tax			6.20	
05-28-14	Trsm Levy Tax			4.96	
05-28-14	Municipal DMF			3.72	
05-28-14	Municipal DMF GST			0.19	
05-28-14	Municipal DMF Tourism Levy			0.15	
05- 29 -14	*Room			124.00	
05-29-14	GST Tax			6.20	
05-29-14	Trsm Levy Tax			4.96	
05-29-14	Municipal DMF			3.72	
05-29-14	Municipal DMF GST			0.19	
05-29-14	Municipal DMF Tourism Levy			0.15	
05-30-14	Visa	XXXXXXXXXXXX4740			289.44
this stay w	nank you for staying at Holiday Inn Express Downtown Edmonton. Quaiifying points for is stay will automatically be credited to your account. To make additional reservations nilne, update your account information or view your statement please visit www. riorityclub.com. We look forward to welcoming you back soon.		Total	289.44	289.44
			Balance	0.00	

Guest Signature:

I have received the goods and / or services in the amount shown heron. I agree that my liablity for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

#TR000863



#TROOC	, 865 II	Holiday Inn Express	RECEIVED MAY 2 7 2014	0
· · · · · · · · · · · · · · · · · · ·			112 E	05-23-14
Cindy Ives	Folio No. : 180 A/R Number : Group Code :	0099		05-21-14
		abasca University 137362297	Departure : Conf. No. : Rate Code : Page No. :	05-23-14 67688491 IPF05 1 of 1

Date		Description		Charges	Credits
05-21-14	Parking			11.00	
05-21-14	*Room			134.00	
05-21-14	GST Tax			6.70	
05-21-14	Trsm Levy Tax			5.36	
05-21-14	Municipal DMF			4.02	
05-21-14	Municipal DMF GST			0.20	
05-21-14	Municipal DMF Tourism Levy			0.16	
05-22-14	Parking			11.00	
05-22-14	*Room			134.00	
05-22-14	GST Tax			6.70	
05-22-14	Trsm Levy Tax			5.36	
05-22-14	Municipal DMF			4.02	
05-22-14	Municipal DMF GST			0.20	
05-22-14	Municipal DMF Tourism Levy			0.16	
05-23-14	Visa	XXXXXXXXXXXX4740			322.88
Thank you for staying at Hollday inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations		Total	322.88	322.88	
	nline, update your account information or view your statement please visit www. riorityclub.com. We look forward to welcoming you back soon.		Balance	0.00	

Guest Signature:

I have received the goods and / or services in the amount shown heron. I agree that my liablity for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

> Holiday Inn Express Downtown Edmonton10010 - 104 Street Canada T5J 0Z1 Edmonton, AB Telephone: (780) 423-2450 Fax: (780) 426-6090 0GST #896724515 www.hiexdowntown.com

> > A

TR:001195



RECEIVED JUN 1 7 2014 FINANCE

06-11-14

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				UL		00-11-14
Cindy Ives	Folio No.	:	181303	Room No.	:	602
	A/R Number	:		Arrival	:	06-08-14
	Group Code	:		Departure	:	06-11-14
	Company	:	Athabasca University	Conf. No.	:	67809285
	Membership No.	:	PC 137362297	Rate Code	:	IPF05
	Invoice No.	:		Page No.	:	1 of 1

Date		Description		Charges	Credits
06-08-14	Parking			11.00	
06-08-14	*Room			124.00	
06-08-14	GST Tax			6.20	
06-08-14	Trsm Levy Tax			4.96	•
06-08-14	Municipai DMF		3.72		
06-08-14	Municipal DMF GST		0.19		
06-08-14	Municipai DMF Tourism		0.15		
06-09-14	Parking			11.00	
06-10-14	Parking			11.00	
06-11-14	Visa	XXXXXXXXXXX4740			172.22
Thank you for staying at Holiday Inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations			Total	172.22	172.22
	nline, update your account information or view your statement please visit www. riorityclub.com. We look forward to welcoming you back soon.			0.00	

Guest Signature:

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

FR-001384



RECEIVED JUN 2 4 2014 FINANC

		89	06-20-14
Cindy Ives	Folio No. : 181811	Room No. :	610
···· ··· ··· ··· ··· ··· ··· ··· ··· ·	A/R Number :	Arrival :	06-18-14
	Group Code :	Departure :	06-20-14
	Company : Athabasca University	Conf. No. :	
	Membership No. : PC 137362297	Rate Code :	IPF05
	Invoice No. :	Page No. :	1 of 1

Date			Charges	Credits	
06-18-14	Parking			11.00	
06-18-14	*Room			124.00	
06-18-14	GST Tax	6.20			
06-18-14	Trsm Levy Tax			4.96	
06-18-14	Municipai DMF			3.72	
06-18-14	Municipal DMF GST			0.19	
)6-18-14	Municipal DMF Tourism Levy			0.15	
)6-19-14	Parking		11.00		
6-19-14	4 *Room			124.00	
6-19-14	GST Tax		6.20		
6-19-14	Trsm Levy Tax			4.96	
6-19-14	Municipai DMF			3.72	
6-19-14	Municipal DMF GST			0.19	
6-19-14	Municipal DMF Tourism Levy			0.15	
6-20-14	Visa	XXXXXXXXXXXX4740			300.44
hank you for staying at Holiday inn Express Downtown Edmonton. Qualifying points for ils stay will automatically be credited to your account. To make additional reservations		Total	300.44	300.44	
riorityclub	ine, update your account information or view your statement please visit www. prityclub.com. We look forward to welcoming you back soon.		Balance	0.00	

Guest Signature:

I have received the goods and / or services in the amount shown heron. I agree that my liablity for this bill is not waived and agree to be held personally llable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

CINDY WES TR 000767 49TH STREET GRILL 4901 49TH STREET ATHABASCA AB T95105 ATHABASCA, AB T951C5 7806755418

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SALE

MID: 5581815 TID: 001 Batch # 076	REF#: 00000005
05/20 H AFT F STELE: 026776 VISA	12:44:20 ;
Sud Careers and Subscr	**/** \$48.20
AMOUNT TIP TOTAL	\$7.23 \$55.43

APPROVED

VISA AINA ANNO000031010

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CUSTOMER COPY

RECEIVED MAY 2 0 2014 FINANCE

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