

# ATHABASCA UNIVERSITY EXECUTIVE EXPENSE REPORT

Dr. Frits Pannekoek  
President  
April 1, 2013 to May 31, 2013

## 1) Travel expenses

\* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

\*\* "Incidentals" includes registration fees, telephone calls, and internet charges

\*\*\* "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Jan 10 to Jan 11	Edmonton	Business meetings (1 trip, 1 meeting)	-	160.20	-	-	-	-	160.20
Feb 18 to Feb 20	Edmonton	Business meetings (1 trip, 1 meeting)	-	586.14	95.05	-	-	-	681.19
Mar 23 to Apr 17	Edmonton, San Francisco	Business meetings	596.48	320.88	-	1,701.22	-	-	2,618.58
Apr 18 to May 10	Edmonton, San Francisco	Business meetings / Conference	80.00	3,836.10	-	255.00	209.23	-	4,380.33
			<b>\$ 676.48</b>	<b>\$ 4,903.32</b>	<b>\$ 95.05</b>	<b>\$ 1,956.22</b>	<b>\$ 209.23</b>	<b>\$ -</b>	<b>\$ 7,840.30</b>

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>



130

01-18-13

<b>Frits Pannekoek</b>  <b>Athabasca AB</b> <b>CA DESCRIPTION</b>	Folio No. :	<b>149715</b>	Room No. :	<b>518</b>
	A/R Number :		Arrival :	<b>01-10-13</b>
	Group Code :		Departure :	<b>01-11-13</b>
	Company :	<b>Athabasca University</b>	Conf. No. :	<b>64089405</b>
	Membership No. :	<b>PC</b>	Rate Code :	<b>IPF05</b>
	Invoice No. :		Page No. :	<b>1 of 1</b>

Date	Description	Charges	Credits
01-10-13	Parking	10.00	
01-10-13	*Room	134.00	
01-10-13	GST Tax	6.70	
01-10-13	Trsm Levy Tax	5.36	
01-10-13	Municipal DMF Tax	4.02	
01-10-13	Municipal DMF Tax GST	0.07	
01-10-13	Municipal DMF Tax Tourism Le	0.05	
01-11-13	American Express XXXXXXXXXXXX1009		160.20

Thank you for staying at Holiday Inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations online, update your account information or view your statement please visit [www.priorclub.com](http://www.priorclub.com). We look forward to welcoming you back soon.

<b>Total</b>	<b>160.20</b>	<b>160.20</b>
<b>Balance</b>	<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express Downtown  
 Edmonton 10010 - 104 Street  
 Canada T5J 0Z1 Edmonton, AB  
 Telephone: (780) 423-2450 Fax: (780) 426-6090  
 0GST #896724515  
[www.hiexdowntown.com](http://www.hiexdowntown.com)



Invoice/Statement



THE WESTIN EDMONTON  
10135 100 Street  
Edmonton, AB T5J 0N7 CA

THE WESTIN EDMONTON  
10135 100 Street  
Edmonton, AB T5J 0N7 CA

Page Number: 2

8952	05-APR-13
Account No.	Statement Date

8952	05-APR-13
Account No.	Statement Date

Athabasca University(carol Lun  
Governing Council Meeting  
1 University Drive  
Edmonton, AB T9S 3A3  
Canada

Attn:  
Ms. Carol Lund

Athabasca University(carol Lun  
Governing Council Meeting  
1 University Drive  
Edmonton, AB T9S 3A3  
Canada

To insure proper credit, detach this stub  
and return with your payment.

Payment due upon receipt of notice.

Date	Reference/Description	Charge	Debit/Credit	Amount Due
------	-----------------------	--------	--------------	------------

Date	Reference	Amount Due
------	-----------	------------

11-FEB-13 742920/Folio  
\*\*\*Pannekoek, Frits 817

18-FEB-13	Share Lounge	57.50		
18-FEB-13	Room Charge	174.00		
18-FEB-13	GST	8.96		
18-FEB-13	DMF	5.22		
18-FEB-13	Tourism Levy	7.17		
19-FEB-13	Share Restaurant	50.15		
19-FEB-13	Laundry/Valet	37.75		
19-FEB-13	Laundry/Valet		37.45-	
19-FEB-13	Laundry/Valet		0.21-	
19-FEB-13	Room Charge	174.00		
19-FEB-13	GST	8.96		
19-FEB-13	DMF	5.22		
19-FEB-13	Tourism Levy	7.17		
20-FEB-13	Room Charge	174.00		
20-FEB-13	GST	8.96		
20-FEB-13	DMF	5.22		
20-FEB-13	Tourism Levy	7.17		
		731.45	37.66-	693.79

Less: Frits' chg

693.79  
12.60  
681.19

90 Days & Over	60 - 90 Days	30 - 60 Days	Current	Balance Due
			**	Continued **

Amount Enclosed	Balance Due
	** Continued **

THE WESTIN EDMONTON  
Share Restaurant  
GST# 861355493R10005

244 Jemille

22/1 18FEB'13 9:31 PM 3613 GST 2

- 1 Fish & Chips 24.00
- SPLIT ON 2 PLTS
- \* SPEC PREP \*
- 1 GI Dona Paula ~~12.00~~
- 1 Fruit Spritz 6.00
- 1 HD Ice Cream 8.00
- Strawberry IC

FOOD 38.00  
WINE ~~2.00~~  
Tax ~~2.50~~ 1.90  
Total Due ~~52.50~~ 39.90

Gratuity: 5.00  
Total : 57.50 44.90  
Room # 817

Name Print

Signature

THE WESTIN EDMONTON  
Share Restaurant  
GST# 861355493R10005

244 Jemille

22/1 18FEB'13 9:12PM 3613 GST 2

- 1 Fish & Chips 24.00
- SPLIT ON 2 PLTS
- \* SPEC PREP \*
- 1 GI Dona Paula ~~12.00~~
- 1 Fruit Spritz 6.00
- 1 HD Ice Cream 8.00
- Strawberry IC

FOOD 38.00  
WINE ~~2.00~~  
Tax ~~2.50~~ 1.90  
Payment 57.50 39.90  
Open & Srvc Chg 5.00  
PANHEK0E0742920

Rm Chrg / Master ~~57.50~~ 44.90  
---244 CLOSED 18FEB 9:55PM---

THE WESTIN EDMONTON  
Share Restaurant  
GST# 861336493RT0005

205 Zeny

23/1 1964 1964 GST 2  
19FEB'13 7:15AM

! Continental 16.00  
! Breakfast Table 25.00  
FOOD 43.00  
Tax 2.15  
Total Due \$45.15

Gratuity: 5.00

Total: 50.15

Room # 817

Name:

Signature:

Checklist folio:

THE WESTIN EDMONTON  
Share Restaurant  
GST# 861336493RT0005

205 Zeny

23/1 1964 1964 GST 2  
19FEB'13 7:15AM

! Continental 19.00  
! Breakfast Table 25.00

FOOD 43.00  
Tax 2.15

Payment 50.15

Open \$ Srvc Chg 5.00  
PANVKEK0742920

Fm Chrg / Master 50.15  
-----205 CLOSED 19FEB 8:07AM-----



124

03-26-13

<b>Frits Pannekoek</b>	Folio No. : <b>153955</b>	Room No. : <b>607</b>
<b>Athabasca AB</b>	A/R Number :	Arrival : <b>03-20-13</b>
<b>CA DESCRIPTION</b>	Group Code :	Departure : <b>03-22-13</b>
	Company : <b>Athabasca University</b>	Conf. No. : <b>67781659</b>
	Membership No. : <b>PC</b>	Rate Code : <b>IPF05</b>
	Invoice No. :	Page No. : <b>1 of 1</b>

Date	Description	Charges	Credits
03-20-13	Parking	10.00	
03-20-13	*Room	134.00	
03-20-13	GST Tax	6.70	
03-20-13	Trsm Levy Tax	5.36	
03-20-13	Municipal DMF Tax	4.02	
03-20-13	Municipal DMF Tax GST	0.20	
03-20-13	Municipal DMF Tax Tourism Le	0.16	
03-21-13	Parking	10.00	
03-21-13	*Room	134.00	
03-21-13	GST Tax	6.70	
03-21-13	Trsm Levy Tax	5.36	
03-21-13	Municipal DMF Tax	4.02	
03-21-13	Municipal DMF Tax GST	0.20	
03-21-13	Municipal DMF Tax Tourism Le	0.16	
03-22-13	American Express XXXXXXXXXXXX1009		320.88
<b>Total</b>		<b>320.88</b>	<b>320.88</b>
<b>Balance</b>		<b>0.00</b>	

Thank you for staying at Holiday Inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations online, update your account information or view your statement please visit [www.priorityclub.com](http://www.priorityclub.com). We look forward to welcoming you back soon.

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

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 Edmonton10010 - 104 Street  
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 0GST #896724515  
[www.hiexdowntown.com](http://www.hiexdowntown.com)

(1)

SALES PERSON: 70  
CUSTOMER NBR: 010039

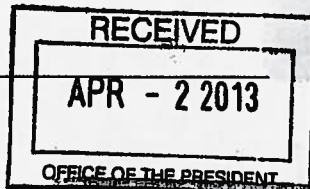
ITINERARY/INVOICE NO. 0242889  
DUPLICATE MYDITB

DATE: 26 MAR 13  
PAGE: 01

TO: ATHABASCA UNIVERSITY  
1 UNIVERSITY DRIVE  
ATHABASCA, AB T9S 3A3

**YOUR  
ACCOUNTING  
COPY**

FOR: PANNEKOEK/FRITS DR



RECONFIRM RETURNING AND CONTINUING RESERVATIONS  
72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND  
SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS  
CAUTION: TICKETS HAVE VALUE IF UNUSED. RETURN FOR REFUND

\*\*\*CONTACT LESLEY PAULL AT 780-906-2147 IN EMERGENCY\*\*\*  
\*\*PLEASE CALL OR SEND TEXT MESSAGE IF NEED HELP\*\*

19 APR 13 - FRIDAY

AIR WESTJET FLT:1422 ECONOMY  
LV EDMONTON INTL AB 1015 EQP: BOEING 737-700 WI  
03HR 25MIN  
AR LOS ANGELES 1240 NON-STOP  
ARRIVE: TERMINAL 2 REF: DYDZTT

SEAT SELECTION FOR THIS FLIGHT IS EITHER  
BY ONLINE CHECK IN OR AIRPORT CHECK IN ONLY

AIR WESTJET FLT:5086 ECONOMY  
OPERATED BY AMERICAN AIRLINES  
LV LOS ANGELES 1520 EQP: BOEING 737-800  
DEPART: TERMINAL 4 01HR 20MIN  
AR SAN FRANCISCO 1640 NON-STOP  
ARRIVE: TERMINAL 2 REF: DYDZTT

SEAT SELECTION FOR THIS FLIGHT IS EITHER  
BY ONLINE CHECK IN OR AIRPORT CHECK IN ONLY

24 APR 13 - WEDNESDAY

AIR WESTJET FLT:5063 ECONOMY  
OPERATED BY AMERICAN AIRLINES  
LV SAN FRANCISCO 0905 EQP: BOEING 737-800  
DEPART: TERMINAL 2 01HR 30MIN  
AR LOS ANGELES 1035 NON-STOP  
ARRIVE: TERMINAL 4 REF: DYDZTT

SEAT SELECTION FOR THIS FLIGHT IS EITHER  
BY ONLINE CHECK IN OR AIRPORT CHECK IN ONLY

AIR WESTJET FLT:1423 ECONOMY  
LV LOS ANGELES 1325 EQP: BOEING 737-700 WI  
DEPART: TERMINAL 2 03HR 13MIN  
AR EDMONTON INTL AB 1738 NON-STOP  
REF: DYDZTT

SEAT SELECTION FOR THIS FLIGHT IS EITHER  
BY ONLINE CHECK IN OR AIRPORT CHECK IN ONLY

CONTINUED ON PAGE 2

#2 #3

SALES PERSON: 70  
CUSTOMER NBR: 010039

ITINERARY/INVOICE NO. 0242889  
DUPLICATE MYDITB

DATE: 26 MAR 13  
PAGE: 02

TO: ATHABASCA UNIVERSITY  
1 UNIVERSITY DRIVE  
ATHABASCA, AB T9S 3A3

FOR: PANNEKOEK/FRITS DR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS  
72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND  
SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS  
CAUTION: TICKETS HAVE VALUE IF UNUSED. RETURN FOR REFUND

24 APR 13 - WEDNESDAY

OTHER EDMONTON INTL AB  
BOOKING MANAGEMENT FEE - 65.00  
PROFESSIONAL FEE

BILLED TO AXXXXXXXXXXXXX1009 65.00\*  
3.25 G.S.T./H.S.T. 3.25\*

19 JAN 14 - SUNDAY

OTHER EDMONTON AB  
HAVE A SAFE AND PLEASANT TRIP

68.25

AIR TICKET WS3205718977  
ELEC TKT

PANNEKOEK FRITS DR  
BILLED TO AXXXXXXXXXXXXX1009  
21.50 G.S.T./H.S.T.

528.23  
506.73\*  
21.50\*

TOTAL BASE 442.99  
TOTAL TAX 128.74  
TOTAL G.S.T./H.S.T. 24.75  
NET CC BILLING 596.48\*

TOTAL AMOUNT DUE 0.00

CONTINUED ON PAGE 3



APRIL 21-23, 2013

REGISTRATION FORM

NCT2013

APRIL 19-21 WORKSHOP FOR BOARD PROFESSIONALS
APRIL 20-21 PRECONFERENCE WORKSHOPS

PROVIDE INFORMATION ABOUT YOURSELF

FRITS PANNEKOEK

NAME (to appear on your badge—25 character limit)

DR FRITS PANNEKOEK

TITLE (President, Trustee, Board Chair—30 character limit)

ATHABASCA UNIVERSITY

INSTITUTION / ORGANIZATION

1 University Drive

ADDRESS BUSINESS HOME

ATHABASCA

ALBERTA CANADA

STATE

ZIP

DAYTIME TELEPHONE

FAX

EMAIL

I will require special services or diet (please list)

CHOOSE YOUR REGISTRATION RATE

Fees include conference materials, Sunday's opening reception, continental breakfasts on Monday and Tuesday, and Monday's Plenary Luncheon.

I am a first-time National Conference attendee

Early-Bird Rates (deadline is February 1, 2013)

- Individual Member \$845
Group Member (3 or more Individuals) \$795
Nonmember \$1,015

Regular Rates

- Individual members (before February 4) \$895
Group Member (3 or more Individuals) \$845
Nonmember \$1,015

National Conference subtotal \$ 895.00

SIGN UP FOR GUEST EVENTS

Sign up your guest. For those attending the NCT, the Opening Reception and Plenary Luncheon are included in your registration fee.

- Sunday Opening Reception (per guest) \$55
Monday's Plenary Luncheon (per guest) \$65

Guest Name(s)

Optional Events subtotal \$

Registration for the NCT is not mandatory for those who wish only to attend a workshop.

SELECT OPTIONAL PRECONFERENCE WORKSHOPS

A separate registration fee is charged for each workshop, covering all instructional materials, and refreshment breaks.

APRIL 19-21 Workshop for Board Professionals—3 days (\$400)
First time attendee, check here

SATURDAY, APRIL 20

8:30 am-12:00 pm Successful Fundraising:
What Trustees and Presidents Need to Know (\$245)
Presidential Search and Transition: Finding the Right Talent (\$245)

1:30-4:30 pm Leadership Strategies for Board Chairs (Public) (\$245)
Leadership Strategies for Board Chairs (Independent) (\$245)
Presidential Assessment: Helping Presidents to Succeed (\$245)
Finance 101: Financial Literacy for Board Members (\$245)

SUNDAY, APRIL 21

8:30 am-12:00 pm New Presidents Seminar: Working Effectively with Your Board\*
A Workshop for New Board Members: Hitting One's Stride Quickly (\$245)
Strengthening the Board through the Governance Committee: Recruiting Board Members, Assessing Board Performance, and Getting the Most from Board Members (\$245)
Leading Change (\$245)
Governance Challenges Confronting HBCU Boards and Presidents: Financial Stress, Competition, and Mission Relevance\*
Board Structure (or Restructuring) and the Effective Use of Its Committees (\$245)

12:00-3:30 pm Presidents and Governance\*
12:30-3:30 pm Sharing Governance: Balance of Influence Between Board, Faculty and Administration (\$245)
Resolving Sticky Governance Issues (\$245)
Using Metrics Effectively (\$245)
Investment Outsourcing: A Guide for Boards Exploring New Approaches to Asset Management (\$245)
Aligning Money and Mission (\$245)

\*Complimentary for registered NCT attendees

Preconference Workshops subtotal \$ 735.00

TOTAL REGISTRATION FEE AND PAYMENT INFORMATION

Preconference Workshops subtotal \$ 735.00
National Conference subtotal \$ 895.00
Guest Events subtotal \$
Grand total \$ 1630.00

My check or purchase order payable to AGB is enclosed. 1699.15 Cdn

Purchase Order Number

Please charge my Mastercard Visa American Express

Card Number Expire Date

Name on card Signature

COMPLETED REGISTRATION FORM

Complete this form online and e-mail to registrar@agb.org.

Use one form per attendee (the form may be copied). Return by April 15, 2013. After that, all attendees must register on site. Please print all information. If you have questions, call Jessie Oplak at 202/776-0840 or e-mail registrar@agb.org. Please call the Hyatt Regency San Francisco at 1-888-421-1442 to make hotel reservations. Hotel reservation deadline: March 15, 2013.

All cancellations and requests for refunds must be submitted in writing. AGB will issue a full refund if written notification of cancellation is received by February 22, 2013. AGB is unable to issue refunds for attendees who cancel after this date. If you are unable to attend, a substitute is welcome in your place at no additional charge. AGB will issue refunds after the conference. AGB is not responsible for any cancellation/change charges assessed by airlines, travel agents, or hotel's.

By registering for the National Conference on Trusteeship, you give permission for the use of your likeness in AGB print, online, and video-based marketing materials, as well as other publications.

► Save time, register online! [congress2013.ca](http://congress2013.ca)

**Section 1: Personal information**

First name: FRITS Last name: PANNEKOEK

Institution/Organization: ATHABASCA UNIVERSITY  
*This information will appear on your official access badge, EXACTLY as entered. Do not indicate your association(s) here.*

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_  
*Confirmation of registration will be sent to this address.*

**Mailing Address** Address type:  Office  Home  
 Department: Office of the President  
 Street address: 1 University Drive  
 Unit/Building: \_\_\_\_\_  
 City: Athabasca  
 Province: AB Postal Code: T9S 3A3  
 Country: CANADA

Preferred language:  English  French

Where do you work or study?  
 Please select the workplace that best describes you.  
 University  
 College  
 Government  
 Retired / Unwaged  
 Other, please specify: \_\_\_\_\_

I would like to receive updates from the Federation for the Humanities and Social Sciences.

**Section 2 : Congress fees**

The Congress fee is **mandatory** for every attendee, including speakers, presenters, panelists and those chairing or attending a session.

	Prior to March 31	As of April 1	TOTAL
<input checked="" type="checkbox"/> Regular attendee	\$ 160	\$ 195	\$ 195.00
<input type="checkbox"/> Student (ID number _____) <input type="checkbox"/> Retired <input type="checkbox"/> Unwaged	\$ 60	\$ 80	\$
<b>Subtotal (Congress fee)</b>			<b>\$ 195.00</b>

**Section 3: Association meeting fees** Select option 1 or option 2, to indicate which events you wish to attend

**Option 1: I will be attending the meetings of one or more associations.**

**Important -- please read!**

- To attend the meetings of an association, you must register for that association here. The list of individual association meeting fees are posted on the Congress website at [www.congress2013.ca/registration](http://www.congress2013.ca/registration)
- These association meeting fees are **mandatory** for attendees participating at associations meetings, including speakers, presenters, panelists and those chairing or attending a session
- Registration fees do not cover the association's membership fees. For membership inquiries, please contact the association directly

Assoc.#	Association name	Member?	Meeting fee	Banquet fee	TOTAL
98	CANADIAN ASSOCIATION OF LEARNED JOURNALISTS	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	\$ 60.00	\$ -	\$ 60.00
		<input type="checkbox"/> yes <input type="checkbox"/> no	\$	\$	\$
		<input type="checkbox"/> yes <input type="checkbox"/> no	\$	\$	\$
		<input type="checkbox"/> yes <input type="checkbox"/> no	\$	\$	\$
		<input type="checkbox"/> yes <input type="checkbox"/> no	\$	\$	\$
<b>Subtotal (Association meeting fees)</b>					<b>\$ 60.00</b>

**Option 2: I will ONLY be attending general events that are open to all registered Congress attendees. I will not be attending any association meetings.**

**Terms and conditions (Option 2):** Your official access badge will allow you entry to only those general events as indicated in the online calendar of events ([www.congress2013.ca/calendar](http://www.congress2013.ca/calendar)) and *Onsite Guide* as open to all registered Congress attendees. You will not be entitled to participate in sessions that have access restricted to registered attendees of an association, which includes all association meetings.

I accept the terms and conditions for Option 2, and I am not a speaker, presenter or panelist, nor am I chairing or attending a session of an association meeting.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Section 4: Accessibility**

Check here if you require accommodations in order to fully participate in Congress.

You will be contacted by the Congress office so that we can collect specific information about your access needs. Examples of such accommodations include alternative formats for written materials, oral interpretation, assistance wheeling long distances, access to quiet spaces, etc.

**Note:** Attendees who have dietary restrictions or allergies should contact relevant Associations directly.

**Section 5: Payment**

Subtotal (Congress fee): \$ 195.00

Subtotal (Association meeting fees): \$ 60.00

**TOTAL:** \$ 255.00

Cheque or money order in Canadian funds payable to CONGRESS 2013

Visa  MasterCard  Amex

Number \_\_\_\_\_ Expiry date 02/14

Cardholder name Frits Pannekoek

Signature \_\_\_\_\_ Date APRIL 19, 2013

**Terms and conditions**

- Deadline for registrations by mail and fax is May 20, 2013. After that date, only online or on-site registrations are accepted.
- On-site payments: credit card or interac only.
- Cancellations are accepted until April 15, 2013, subject to a \$20 service fee.
- A \$25 administration fee will be added in cases of insufficient funds or invalid credit card numbers.

The Federation is a registered charity (89241 1141 RR0001) and is exempt from charging GST/HST.

**Submit**

**By mail:** CONGRESS 2013, 300 – 275 Bank, Ottawa, ON K2P 2L6

**By fax:** 613-238-6114

The 2013 Congress of the Humanities and Social Sciences is an initiative of the Federation for the Humanities and Social Sciences and is hosted by the University of Victoria.



FEDERATION FOR THE  
HUMANITIES AND  
SOCIAL SCIENCES | FÉDÉRATION  
DES SCIENCES  
HUMAÎNES



University  
of Victoria

50  
YEARS



115

05-21-13

<b>Frits Pannekoek</b>	Folio No. : 155812	Room No. : 703
<b>Athabasca AB</b>	A/R Number :	Arrival : 04-18-13
<b>CA DESCRIPTION</b>	Group Code :	Departure : 04-19-13
	Company : Athabasca University	Conf. No. : 84414435
	Membership No. : PC	Rate Code : IPF05
	Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
04-18-13	*Room	134.00	
04-18-13	GST Tax	6.70	
04-18-13	Trsm Levy Tax	5.36	
04-18-13	Municipal DMF Tax	4.02	
04-18-13	Municipal DMF Tax GST	0.20	
04-18-13	Municipal DMF Tax Tourism Le	0.16	
04-19-13	American Express XXXXXXXXXXXX1009		150.44
<b>Total</b>		<b>150.44</b>	<b>150.44</b>
<b>Balance</b>		<b>0.00</b>	

Thank you for staying at Holiday Inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations online, update your account information or view your statement please visit [www.priorityclub.com](http://www.priorityclub.com). We look forward to welcoming you back soon.

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Holiday Inn Express Downtown  
 Edmonton10010 - 104 Street  
 Canada T5J 0Z1 Edmonton, AB  
 Telephone: (780) 423-2450 Fax: (780) 426-6090  
 OGST #896724515  
[www.hiexdowntown.com](http://www.hiexdowntown.com)



\*\*\*History\*\*\*

Room: 207 A  
 Pannekoek, Frita  
 AFFORDABLE GETAWAY  
 1 University Drive  
 Athabasca AB  
 T9S 3A3  
 GCC:

Payment: AM EXPRESS  
 ZA, OK, OB Guest  
 BA  
 April 19, 2013  
 April 24, 2013  
 13047F

Date	Trans	Room	Comment	Debit	Credit	Balance
Apr19'13	ROOM	207		429.00		429.00
Apr19'13	TAX	207		60.08		489.08
Apr19'13	SF DISTRICT	207		6.44		495.50
Apr20'13	ROOM	207		429.00		924.50
Apr20'13	TAX	207		60.08		984.58
Apr20'13	SF DISTRICT	207		6.44		991.00
Apr21'13	ROOM	207		429.00		1,420.00
Apr21'13	TAX	207		60.08		1,480.08
Apr21'13	SF DISTRICT	207		6.44		1,486.50
Apr22'13	ROOM	207		429.00		1,915.50
Apr22'13	TAX	207		60.08		1,975.58
Apr22'13	SF DISTRICT	207		6.44		1,982.00
Apr23'13	ROOM	207		329.00		2,311.00
Apr23'13	TAX	207		46.08		2,357.08
Apr23'13	SF DISTRICT	207		4.94		2,362.00
Apr23'13	AM EXPRESS	207			2,362.00 CR	0.00
	XXXXXXXXXXXX100/XXXX/STALE! F PANNEKOEK					
Apr23'13	ROOM	207		329.00		329.00
Apr23'13	TAX	207		46.08		375.08
Apr23'13	SF DISTRICT	207		4.94		380.00
Apr24'13	AM EXPRESS	207	AX#1000		380.00 CR	0.00
	XXXXXXXXXXXX100/XXXX/168866 (manual-input)					
May23'13	ROOM		DOUBLE CHARGE	329.00 CR		329.00 CR
May23'13	TAX		DOUBLE CHARGE	46.08 CR		375.08 CR
May23'13	SF DISTRICT		DOUBLE CHARGE	4.94 CR		380.00 CR
May23'13	AM EXPRESS		REFUND D/C	380.00		0.00
	XXXXXXXXXXXX100/XXXX (manual-input)					
Balance due at checkout						0.00

2491.01  
Cdn  
400.29  
Cdn

Guest Signature

X

Hotel Griffon  
 155 Stuart Street, San Francisco, CA 94105  
 Ph: 415-495-2100 Fax: 415-495-3522  
 Web: www.hotelgriffon.com





123

05-21-13

<b>Frits Pannekoek</b>	Folio No. : <b>156272</b>	Room No. : <b>707</b>
<b>Athabasca AB</b>	A/R Number :	Arrival : <b>04-25-13</b>
<b>CA DESCRIPTION</b>	Group Code :	Departure : <b>04-26-13</b>
	Company : <b>Athabasca University</b>	Conf. No. : <b>61381542</b>
	Membership No. : <b>PC</b>	Rate Code : <b>IPF05</b>
	Invoice No. :	Page No. : <b>1 of 1</b>

Date	Description	Charges	Credits
04-25-13	Parking	10.00	
04-25-13	*Room	134.00	
04-25-13	GST Tax	6.70	
04-25-13	Trsm Levy Tax	5.36	
04-25-13	Municipal DMF Tax	4.02	
04-25-13	Municipal DMF Tax GST	0.20	
04-25-13	Municipal DMF Tax Tourism Le	0.16	
04-26-13	American Express XXXXXXXXXXXX1009		160.44
<b>Thank you for staying at Holiday Inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations online, update your account information or view your statement please visit www.priorityclub.com. We look forward to welcoming you back soon.</b>		<b>Total</b>	<b>160.44</b>
		<b>Balance</b>	<b>0.00</b>

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express Downtown  
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Canada T5J 0Z1 Edmonton, AB  
Telephone: (780) 423-2450 Fax: (780) 426-6090  
OGST #896724515  
www.hiexdowntown.com

4

THE WESTIN EDMONTON  
Share Restaurant  
GST# 861336493RT0005

246 Aleisha

34/1 1238 GST 7  
29APR'13 7:38AM

1 Stl Cut Oatmeal	10.50
1 Bagel/CMCH	6.50
1 Toast	4.00
Wheat Toast	
2 Berries Bowl @ 9.00	18.00
1 Muesli Bry Apl	13.00
1 Toast	4.00
Wheat Toast	
1 Stl Cut Oatmeal	10.50
PLAIN	
* SPEC PREP *	
5 Coffee @ 5.50	27.50
1 Tazo Tea	5.50
2 Orange Juice @ 5.50	11.00
FOOD	110.50
Tax	5.53
Total Due	\$116.03

Gratuity: 15.00

Total: 131.03

Room # \_\_\_\_\_

Name Print \_\_\_\_\_

Signature \_\_\_\_\_

Checkout folio emailed? \_\_\_\_\_



132

05-21-13

<b>Frits Pannekøek</b>	Folio No. : <b>156523</b>	Room No. : <b>817</b>
<b>Athabasca AB</b>	A/R Number :	Arrival : <b>04-28-13</b>
<b>CA DESCRIPTION</b>	Group Code :	Departure : <b>04-29-13</b>
	Company : <b>Athabasca University Graduate Stud</b>	Conf. No. : <b>88219762</b>
	Membership No. : <b>PC</b>	Rate Code : <b>IPF05</b>
	Invoice No. :	Page No. : <b>1 of 1</b>

Date	Description	Charges	Credits
04-28-13	Parking	10.00	
04-28-13	*Room	134.00	
04-28-13	GST Tax	6.70	
04-28-13	Trsm Levy Tax	5.36	
04-28-13	Municipal DMF Tax	4.02	
04-28-13	Municipal DMF Tax GST	0.20	
04-28-13	Municipal DMF Tax Tourism Le	0.16	
04-29-13	American Express XXXXXXXXXXXX1009		160.44
<b>Thank you for staying at Holiday Inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations online, update your account information or view your statement please visit www.priorityclub.com. We look forward to welcoming you back soon.</b>		<b>Total</b>	<b>160.44</b>
		<b>Balance</b>	<b>0.00</b>

**Guest Signature:** \_\_\_\_\_  
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 0GST #896724515  
 www.hiexdowntown.com

6



\*\*\*\*\*  
\* ADVANCED DEPOSIT RECEIPT \*  
\*\*\*\*\*

Pannekoek, Frits  
1 University Dr

Athabasca, AB T9S 3A3  
Canada

Reservation: 767029  
Arrival Date: 06-08-2013  
Departure Date: 06-09-2013  
Receipt No : 5426

Date	Description	Card#	Amount
05-03-2013	American Express	1009	175.04

Total: 175.04

User ID: LISAYEH



130

05-21-13

<b>Frits Pannekoek</b>	Folio No. : <b>156812</b>	Room No. : <b>410</b>
<b>Athabasca AB</b>	A/R Number :	Arrival : <b>05-02-13</b>
<b>CA DESCRIPTION</b>	Group Code :	Departure : <b>05-03-13</b>
	Company : <b>Athabasca University</b>	Conf. No. : <b>66599945</b>
	Membership No. : <b>PC</b>	Rate Code : <b>IPF05</b>
	Invoice No. :	Page No. : <b>1 of 1</b>

Date	Description	Charges	Credits
05-02-13	Parking	10.00	
05-02-13	*Room	124.00	
05-02-13	GST Tax	6.20	
05-02-13	Trsm Levy Tax	4.96	
05-02-13	Municipal DMF Tax	3.72	
05-02-13	Municipal DMF Tax GST	0.19	
05-02-13	Municipal DMF Tax Tourism Le	0.15	
05-03-13	American Express XXXXXXXXXXXXX1009		149.22
<b>Thank you for staying at Holiday Inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations online, update your account information or view your statement please visit www.priorityclub.com. We look forward to welcoming you back soon.</b>		<b>Total</b>	<b>149.22</b>
		<b>Balance</b>	<b>0.00</b>

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

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 0GST #896724515  
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8

BLUE PLATE DINER  
10145 104TH ST  
EDMONTON AB

CARD \*\*\*\*\*1009  
CARD TYPE AMEX  
DATE 2013/05/08  
TIME 0665 19:30:51  
CLERK ID 72  
INVOICE # 35  
RECEIPT NUMBER  
SB2005696-001-176-005-0

PURCHASE  
AMOUNT \$68.00  
TIP \$10.20  
TOTAL

**\$78.20**

**APPROVED**

AUTH# 565928 00-025  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORD

BLUE PLATE DINER  
10145 - 104 STREET  
EDMONTON, ALTA  
GST# 872662309 RT0001  
www.blueplatediner.ca

72 Carina

Check: 6149 Guests: 4  
Table: 35-1  
05/08/2013 06:17PM

1	Pellegrino LRG	6.50
1	Shep Pie - VEG	14.00
	Sweets	
1	Caes/LRG	4.00
	Filet Salmon	7.00
1	Cornbread	2.00
1	Soup	6.00
1	Spring Roll - Salmon	7.00
1	Milk	2.75
2	*Tea	6.50
	SUBTOTAL	64.75
	GST (5%)	3.24
	Rounding	0.01
	<b>TOTAL DUE</b>	<b>\$68.00</b>

New Menu's, New Attitude. BPD forever <3  
www.blueplatediner.ca



105

05-21-13

<b>Frits Pannekoek</b>  <b>Athabasca AB</b> <b>CA DESCRIPTION</b>	Folio No. :	157128	Room No. :	618
	A/R Number :		Arrival :	05-08-13
	Group Code :		Departure :	05-09-13
	Company :	Athabasca University	Conf. No. :	67318287
	Membership No. :	PC	Rate Code :	IPF05
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
05-08-13	Parking	10.00	
05-08-13	*Room	124.00	
05-08-13	GST Tax	6.20	
05-08-13	Trsm Levy Tax	4.96	
05-08-13	Municipal DMF Tax	3.72	
05-08-13	Municipal DMF Tax GST	0.19	
05-08-13	Municipal DMF Tax Tourism Le	0.15	
05-09-13	American Express XXXXXXXXXXXX1009		149.22
<b>Total</b>		<b>149.22</b>	<b>149.22</b>
<b>Balance</b>		<b>0.00</b>	

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